

**EFFECTIVE DATE OF THIS ORDINANCE IS JULY 1, 2006**

**ORDINANCE NO. 06-17-413**

**Re: An Ordinance to Revise Fees collected by the  
Division of Permitting and Development Review**

**PREAMBLE**

Pursuant to the authority contained in, *inter alia*, the Annotated Code of Maryland, Article 25, and §§1-2-64(F), 1-7-64, 1-7-96, 1-14-1(A) – (C), 1-14-94, 1-16-46, 1-19-28, 1-20-24, and 1-21-23 of the Frederick County Code, the Board of County Commissioners (BOCC) is revising fees collected by the Division of Permitting and Development Review (DPDR).

Fees collected by the DPDR were last revised in October 2005 by Ordinance No. 05-23-684. The Frederick County Code, in §§1-2-64(F) (fire and rescue plan review and inspection), 1-7-64 (electrical permits), 1-7-96 (electricians' licenses), 1-14-1(A)–(C) (plumbers' licenses), 1-14-94 (plumbing permits), 1-16-46 (subdivision-related services), 1-19-28 (zoning-related services), 1-20-24 (Adequate Public Facilities Ordinance), and 1-21-23 (Forest Resource Ordinance) authorizes the BOCC to establish or revise fees for the services described in these sections by resolution. However, because most of the fees shown on Exhibit A were previously set by ordinance, the same procedure is being utilized to revise them.

After reviewing the fees currently charged by the DPDR, the BOCC has determined that it is necessary to revise these fees to provide greater cost recovery for this County enterprise fund. The revised DPDR fees are shown on Exhibit A. Exhibit A also includes additional information, such as policies that apply to DPDR fees.

The County Commissioners held a duly advertised public hearing on Tuesday, May 16, 2006, during which the public had an opportunity to comment on this Ordinance.

NOW THEREFORE, BE IT ENACTED AND ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS FOR FREDERICK COUNTY, MARYLAND that the schedule of DPDR fees attached hereto as Exhibit A is hereby adopted; and

BE IT FURTHER ENACTED that, in accordance with Ordinance No. 05-23-684, all municipal government projects (as defined in Ordinance No. 05-23-684) in Frederick County shall be exempted from payment of the fees shown on Exhibit A; and

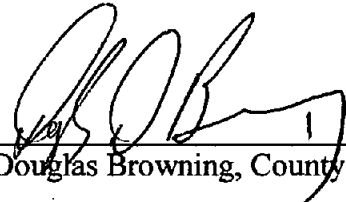
BE IT FURTHER ENACTED that any future adjustments, amendments or additions to Exhibit A may be adopted by resolution of the Board of County Commissioners; and

BE IT FURTHER ENACTED that, any fees not shown on Exhibit A shall remain in effect as adopted by Ordinance No. 05-23-684.

This Ordinance will become effective on July 1, 2006, and shall apply to applications received on or after the effective date. A fair summary of this Ordinance shall be published in the *Frederick News Post*, and a copy shall be filed with the Clerk of the Circuit Court for Frederick County, Maryland.

The undersigned hereby certifies that this Ordinance was approved and adopted on the 18th day of May, 2006.

ATTEST:

  
Douglas Browning, County Manager

BOARD OF COUNTY COMMISSIONERS  
OF FREDERICK COUNTY, MARYLAND

By:   
John L. Thompson, President

Korn  
5/18/06

Exhibit A

Division of Permitting and Development Review Fees

- I. Building Permits
- II. Plumbing Permit and License Fees
- III. Electrical Permit and License Fees
- IV. Fire Code Plan Review and Inspection
- V. Gaming
- VI. Development Review

## **I. BUILDING PERMITS**

### **A. General**

1. All fees required by this section must be paid at the time of permit application.
2. Permit fees are calculated for each permit application.
3. Each structure, use or permit type require a separate permit application.
4. A permit application is required for each individual condominium unit or apartment, and a separate permit application is required for the parent structure.
5. Permits are non-transferable and non-assignable.
6. Gross floor area includes all finished and unfinished square footage space and is measured by the exterior dimensions. It excludes attics, stoops and crawl spaces. Any increment of a foot is dropped from the measurements.
7. A minimum fee of \$50.00 applies to all building permits.
8. A filing fee of \$25.00 must be paid on all new permit applications. All other required fees are in addition to the filing fee. A filing fee is not required for revisions or extensions.
9. A site plan compliance inspection fee shall be paid on all non-residential permit applications that require site plan approval.

### **B. Residential**

1. New construction, One- and Two- Family detached dwelling unit, per dwelling unit:
  - 4,000 SF or less \$750.00
  - More than 4,000 SF and less than 6,500 SF. \$900.00
  - 6,500 SF or more \$1,200.00
2. New construction, One- and Two- Family attached dwelling unit, per dwelling unit:
  - 3,000 SF or less \$550.00
  - More than 3,000 SF \$650.00
3. New construction, condominiums & apartments
  - Parent structure \$200.00

- Each dwelling unit \$400.00
- 4. Accessory apartment \$200.00
- 5. Mobile home (*including landings, porches, decks*)
  - Without basement \$150.00
  - With basement \$300.00

C. Residential Uses

1. Additions and Garages \$150.00 plus \$0.18/SF
2. Accessory structures (*including sheds and gazebos*)
  - 250 SF or less, a permit is not required if less than 150 SF \$65.00
  - More than 250 SF \$95.00
3. Decks, covered porches and screened porches
  - 500 SF or less \$75.00
  - Over 500 SF \$95.00
4. Private swimming pools
  - Above ground \$50.00
  - In ground \$75.00
5. Demolition \$50.00
6. Alteration or Conversion \$75.00 plus \$0.18/SF
7. Minor Building permit \$50.00  
(*including woodstove, hot tub, h/c ramp, etc...*)
8. Tanks \$50.00

D. Non-Residential (Separate Fire, Electrical and Plumbing Permits required)

1. New building or additional floor area, including mezzanines \$0.18/SF
2. Shell Building Permit \$0.18/SF  
(*includes footings, foundation walls, exterior walls with no insulation and no interior finishes, roof construction, interior slab with perimeter*)

*insulation, underground utilities to 6" above slab, temp interior power and minimum life safety requirements)*

- |   |           |
|---|-----------|
| 3. Core Building Permit   | \$0.18/SF |
| <i>(includes all shell building permit requirements plus innermost building elements including stair enclosure, construction of above/below grade floor, sprinkler room piping and fire pump, emergency lighting and exit signage and fire alarm, elevator shaft, restrooms, building core finishes, electric outlets and exterior walls insulated)</i> |           |
| 4. Vanilla Box  | \$0.18/SF |
| <i>Building tenant space, separate building permit for tenant required (includes all of core building permit requirements plus essential leaseable elements with undefined tenant including finished interior walls, ceiling and lighting complete, floors, fire sprinklers, all life safety elements, restrooms, and all plumbing and electric)</i>    |           |
| 5. Tenant Fit-Out   | \$0.18/SF |
| <i>(all interior finished for occupancy of a defined tenant including requirements of Vanilla Box)</i>  |           |
| 6. Tenant Occupancy   | \$50.00   |
| <i>(no construction or change of use; previously occupied)</i>  |           |
| 7. Foundation only  | \$50.00   |
| 8. Signs  |           |
| • All except free standing  | \$50.00   |
| • Free standing   | \$75.00   |
| 9. Trailers   |           |
| • Temporary <i>(including decks, porches, ramps)</i>  | \$75.00   |
| • Permanent <i>(including decks, porches, ramps)</i>  | \$150.00  |
| 10. Demolition  | \$50.00   |
| 11. Retaining wall  | \$75.00   |
| 12. Tanks   | \$50.00   |

E. Miscellaneous

1. Refunds:

Filing fees are non-refundable and non-transferable. In the case of an abandonment or discontinuance of a project that has been issued a permit or for which a permit application has been made and, upon cancellation, 50 percent of the fee paid, less the minimum fee may be refunded, provided (1) No construction has occurred, and (2) The request for refund is received prior to the expiration date of the permit. The request must be made on a form provided by the County. Revoked, suspended, expired or invalid permits are not eligible for refunds.

2. Extensions:

The fee to extend a permit application or a building permit is the minimum permit fee. Each request to extend a permit shall be made in writing with justification and received in advance of expiration date. Each extension request cannot exceed 90 days.

3. Additional Plan Review Charges:

a. Residential

- The first plan revision or resubmittal is reviewed at no additional charge. The second plan revision or resubmittal is an additional 25% of the original fee, and the third and subsequent plan revision or resubmittal is at 50% of the original fee.

b. Non-Residential

- The first two plan revisions or resubmittals are reviewed at no additional charge. The third plan revision or resubmittal is an additional 25% of the original fee, and the fourth and subsequent plan revision or resubmittal is at 50% of the original fee.

4. Applicant Initiated Revisions:

(Revisions that are in direct response to a plan review comment are in accordance with section (3) above)

- a. Revisions to permit applications that are administrative only, not requiring plan review are \$25.00.

b. All others as follows:

- |   |                           |
|---|---------------------------|
| • New Residential ( <i>outlined in B above</i> )  | \$100.00                  |
| • Residential Uses ( <i>outlined in C above</i> ) | \$25.00                   |
| • Non-Residential ( <i>outlined in D above</i> )  | \$100.00 plus             |
|   | \$0.18/SF of revised area |

## 5. Inspection Fees

- a. Initial inspection of sites or property where work is proceeding without a permit is \$200 in addition to regular permit fees.
- b. Residential  
First inspection and one re-inspection of the same inspection type for permitted work is included in the permit fee. Each subsequent inspection (re-inspection) is \$50.00. The re-inspection fee must be paid before scheduling the next inspection type.
- c. Non-Residential  
Partial inspections are allowed for approved phased construction. No more than four (4) phases are allowed under each permit. The permit fee includes the first inspection and one re-inspection of the same inspection type for each phase. Each subsequent inspection (re-inspection) in a particular phase is \$50.00. The re-inspection fee must be paid prior to the final inspection.

6. Temporary Use and Occupancy Certificate - Non-Residential only \$300.00  
(Request must be made in writing & fee paid at time of request)

7. Verification of Records and Certificate of Occupancy  
Research request shall be in writing on appropriate form and fee paid at the time of request.

- Residential Certificate of Occupancy, \$50.00  
*(per address)*
- Non-residential Certificate of Occupancy \$100.00  
*(per address or tenant space)*
- All others \$25.00

8. Site plan compliance inspection fee  
The fee for each building or portion of a building or use, is per square foot of area as follows:

0 – 5,000 SF	0
5,000 – 20,000 SF	0
20,001 – 50,000 SF	0
50,001 – 100,000 SF	0
over 100,000 SF	0



## II. PLUMBING PERMIT AND LICENSE FEES

### A. General

1. All fees required by this section must be paid at the time of application.
2. A minimum fee of \$50.00 applies to all residential plumbing permits.
3. A minimum of \$100.00 applies to all non-residential permits.
4. The plumbing permit revision fee is \$25.00, which is in addition to other appropriate fees in this chapter.

### B. Residential

1. New construction, One- and Two- Family detached dwelling unit, per dwelling unit:
  - 4,000 SF or less
    - a. Including gas \$325.00
    - b. Excluding gas \$275.00
  - More than 4,000 SF and less than 6,500 SF
    - a. Including gas \$375.00
    - b. Excluding gas \$325.00
  - 6,500 SF or more
    - a. Including gas \$425.00
    - b. Excluding gas \$375.00
2. New Construction, One and Two Family attached dwelling unit, per dwelling unit
  - 3,000 SF or less
    - a. Including gas \$325.00
    - b. Excluding gas \$275.00
  - More than 3,000 SF
    - a. Including gas \$375.00
    - b. Excluding gas \$325.00
3. New construction, multi-family, per dwelling unit (includes apartments and condominium dwelling units)
  - a. Including gas \$325.00
  - b. Excluding gas \$275.00

c. Parent Structure	\$50.00
4. Mobile Home	
a. Including gas	\$250.00
b. Excluding gas	\$200.00
5. Additions, Alterations & Accessory	
• 1 – 4 plumbing fixtures	\$75.00
• 5 – 9 plumbing fixtures	\$125.00
• 10 or more plumbing fixtures	\$175.00
6. Swimming pools & Hot tubs	\$50.00
7. Boilers, steam and hot water equipment installation	\$50.00/per unit
8. Water-cooled air conditioning, refrigeration, Machinery, and compressor installation	\$50.00/per unit
9. Replacement or new single fixture installation (one trip)	\$50.00
10. Gas Permit only	\$75.00
11. Utility	
• With Certificate of Occupancy inspection (public or private)	\$155.00
• Without Certificate of Occupancy inspection (public or private)	\$115.00

C. Non-Residential

1. Shell Building (includes plumbing ground work only and one house gas meter)	\$100.00
2. Plumbing fixtures	\$20 for each fixture or \$100.00 min.
3. Gas appliances	\$125.00/meter
4. Utility	
• With Certificate of Occupancy inspection (public or private)	\$155.00

- Without Certificate of Occupancy inspection (public or private) \$115.00

#### D. Exams & Licenses

1. Plumbing Exams
  - a. Homeowners Plumbing Exam \$15.00
2. Licenses and License(s) Renewals
  - a. Master Plumber (new) \$212.00
  - b. Master Plumber (2 year renewal) \$185.00
  - c. Journeyman Plumber (new or 2 year renewal) \$50.00
  - d. Septic Installers (new or 2 year renewal) \$115.00
  - e. Appliance Installer (new or 2 year renewal) \$115.00
  - f. Utility Installer (new) \$212.00
  - g. Utility Installer (2 year renewal) \$185.00
  - h. Late Fee (in addition to a – g) \$50.00

#### E. Miscellaneous

1. Minimum plumbing and gas permit fees are non-refundable. License fees are non-refundable. In the case of an abandonment or discontinuance of a project that has been issued a permit or for which a permit application has been made, the permit applicant may return the permit for cancellation, and upon cancellation, may be refunded, less the minimum fees as appropriate, provided (1) No plumbing work has occurred and (2) The written request for the refund is received prior to the expiration date of the permit. All other fees are non-refundable. Revoked, suspended, expired or invalid permits or licenses are not eligible for refunds.
2. Extensions:  
The Fee to extend a permit application or a plumbing permit is the minimum permit fee. Each request to extend a permit shall be made in writing. Each extension request can only be made for one year.
3. Inspection Fees
  - a. Initial inspection of sites or property where work is proceeding without a permit is \$200.00 in addition to regular permit fees.

b. Residential

First inspection and one re-inspection of the same item or stage of construction for permitted work is included in the permit fee. Each subsequent inspection (re-inspection) is \$50.00. The re-inspection fee must be paid before additional inspections are scheduled.

c. Non-Residential

Partial inspections are allowed for approved phased construction. No more than four (4) phases are allowed under each permit. The permit fee includes the first inspection and one re-inspection of the same inspection type for each phase. Each subsequent inspection (re-inspection) in a particular phase is \$50.00. The re-inspection fee must be paid prior to the final inspection.

4. Permit transfer fee from homeowner to licensed plumber is \$50.00.

### III. ELECTRICAL PERMIT AND LICENSE FEES

#### A. General

1. All fees required by this section must be paid at the time of application.
2. A minimum fee of \$50.00 applies to all residential electrical permits.
3. A minimum fee of \$135.00 applies to all non-residential electrical permits.
4. A separate permit is required for each multi-family dwelling unit (apartments and condos) and for common areas and house panel combined.
5. The electrical permit revision fee is \$25.00, which is in addition to other appropriate fees in this chapter.

#### B. Residential

1. New construction, One- and Two- Family dwelling unit,  
includes low voltage work by same contractor on same application:
  - Up to 200 amp service \$225.00
  - 201 to 400 amp service \$300.00
  - More than 400 amp service \$415.00
2. Mobile Home \$100.00  
(includes low voltage work by same contractor on same application)
3. New construction, multi-family, per dwelling unit  
(includes apartments & condominium dwelling units)
  - Each unit \$300.00
  - House panel and common area \$350.00
4. Alterations, Additions & Accessory Structures \$150.00  
(includes low voltage work by same contractor on same application)
5. Low Voltage Permit only \$127.00
6. Swimming Pools and Hot Tubs  
(including motors, lights, receptacles & bonding)
  - Above ground \$50.00
  - In ground \$150.00
7. Heavy Up \$50.00

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|-------------------------------|---------|
| 8. Re-introduction of service | \$75.00 |
| 9. Construction Service       | \$50.00 |

C. Non-Residential

- |  |              |
|--|--------------|
| 1. Wiring and Fixtures<br>(not including low voltage, does include all switches,<br>lighting and receptacles to be counted as outlets) |              |
| • 1 - 50 outlets   | \$200.00     |
| • Each additional 25 outlets or fraction thereof   | \$30.00      |
| 2. Low Voltage<br>(Fire Protection, Security, Alarms, Central Vac, Intercom, etc.)   |              |
| • 1 - 50   | \$200.00     |
| • Each 50 devices or fraction thereof  | \$25.00      |
| 3. Pneumatic Circuits  |              |
| • First 2 circuits   | \$200.00     |
| • Each 50 Devices or fraction thereof  | \$5.00       |
| 4. Heating, cooking equipment & similar appliances   |              |
| • Single unit  | \$35.00      |
| • Each additional group of 10 units or fraction thereof  | \$35.00      |
| 5. Service Meter Equipment and Feeders   |              |
| • Not over 100 amps  | \$34.00      |
| • Over 100 to 225 amps   | \$39.00      |
| • Over 225 to 400 amps   | \$65.00      |
| • Over 400 to 1000 amps  | \$118.00     |
| • Over 1000 amps   | \$199.00     |
| 6. Motors-Generators-Transformers  | \$30.00 each |
| 7. Central Heating & Air Conditioning Units,<br>Electrical Furnaces, and Welders   | \$30.00 each |
| 8. Primary Transformers, Vaults-Enclosures-Substations   |              |

• Not over 200 KVA	\$93.00
• Over 200 KVA to 500 KVA	\$135.00
• Over 500 KVA	\$199.00
9. Signs	\$52.00 each
10. Non Residential Swimming Pool or Hot Tub (includes 2 bonding inspections, outlets and motors)	\$200.00 each
11. Site/Street Lighting	
• 1 – 25 fixtures	\$135.00
• Each additional 25 fixtures or fraction thereof	\$30.00
12. Heavy up only	\$50.00 each additional 100 amps
13. Temporary Construction, Sales or Office Trailer	\$135.00 each
14. Temporary Construction Service	\$135.00
15. Certification of Protective Signaling System	\$135.00

D. Exams and Licenses

1. Electrical Exams

a. Frederick County Master Electrician Exam	\$50.00
b. Homeowner Exam	\$15.00

2. Licenses and Licenses Renewals

a. Master Electrician (General)	\$212.00
b. Master Electrician (Limited)	\$212.00
c. Master Electrician (Restricted)	\$212.00
d. Renewals (all categories)	\$185.00
e. Late fee (in addition to a - d)	\$50.00

3. Letter of Reciprocity	\$50.00
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E. Miscellaneous

1. Minimum electrical permit fees are non-refundable. License fees are non-refundable. In the case of an abandonment or discontinuance of a project that has been issued a permit or for which a permit application has been made, the permit applicant may return the permit for cancellation, and upon cancellation, may be refunded, less the minimum fees as appropriate, provided (1) No electrical work has occurred and (2) The written request for the refund is received prior to the expiration date of the permit. All other fees are non-refundable. Revoked, suspended, expired or invalid permits or licenses are not eligible for refunds.
2. Extensions.  
The Fee to extend an electrical permit is the minimum permit fee. Each request to extend a permit shall be made in writing. Each extension request can only be made for one year.

#### F. Inspection Fees

1. Initial inspection of sites or property where work is proceeding without a permit is \$200.00 in addition to regular permit fees.
2. Residential  
First inspection and one re-inspection of the same item or stage of construction for permitted work is included in the permit fee. Each subsequent inspection (re-inspection) is \$50.00. The re-inspection fee must be paid before additional inspections are scheduled.
3. Non-Residential  
Partial inspections are allowed for approved phased construction. No more than four (4) phases are allowed under each permit. The permit fee includes the first inspection and one re-inspection of the same inspection type for each phase. Each subsequent inspection (re-inspection) in a particular phase is \$50.00. The re-inspection fee must be paid prior to the final inspection.
4. Permit transfer fee from homeowner to licensed electrician is \$50.00.



#### IV. FIRE CODE PLAN REVIEW & INSPECTION FEES

##### A. Life Safety Code Review

\$0.10/SF

(in combination with non-residential building permits)

1. All fees required by this section must be paid at the time of building permit application.
2. Gross floor area includes all finished and unfinished square footages and is measured by the exterior dimensions.
3. A minimum plan review fee of \$104.00 applies to all civil plans.
4. Refunds:  
In the case of an abandonment or discontinuance of a project that has been issued a permit or for which a permit application has been made, the permit applicant may return the permit for cancellation and, upon cancellation, 50 percent of the fee paid, less the minimum fee may be refunded, provided (1) No construction has occurred, and (2) The written request for refund is received prior to the expiration date of the permit. Revoked, suspended or invalid permits are not eligible for refunds.
5. Additional Plan Review Charges
  - Non-Residential  
The first two plan revisions or resubmittals are reviewed at no additional charge. The third plan revision or resubmittal is an additional 25% of the original fee, and the forth and subsequent revisions are at 50% of the original fee.
6. Applicant initiated revisions
  - Non-Residential
7. Inspection Fees
  - a. Initial inspection of sites or property where work is proceeding without a permit is \$200.00 in addition to regular permit fees.
  - b. Non-residential  
Partial inspections are allowed for approved phased construction. No more than four (4) phases are allowed

\$100.00 plus  
\$0.10/SF of revised area

under each permit. The permit fee includes the first inspection and one (1) re-inspection of the same inspection type for each phase. Each subsequent inspection (re-inspection) in a particular phase is \$250.00. The re-inspection fee must be paid prior to any subsequent inspections.

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|--|----------|
| 8. Flammable or Combustible Liquid/Gas Storage Tanks   | \$155.00 |
| Includes plan review and inspection per permit<br>(exception: Tanks used to provide fuel to heat or other utility service to a building) |          |
| 9. Outside Storage of Flammable or Combustible Material  |          |
| • Plan Review Fee, per acre  | \$155.00 |
| • Inspection Fee, per acre   | \$155.00 |
| (scrap tires, tree stumps, lumber, drums of flammable or combustible materials, etc.)  |          |
| 10. Emergency Generator Test Per Generator   | \$155.00 |

**B. Fire Protection Systems**

(separate from building permit application)

1. A non-refundable filing fee of \$26.00 applies to all Fire permits.  
Fire permits are required for the following:

- Installation/modification to any fire alarm and detection systems
- Installation/modification to any suppression system and fire pump
- Installation/modification to any smoke control system

Final payment of all fees are due at release of permit.

2. Suppression Systems & Fire Pumps

The fees include the plan review and inspection of shop drawings, hydraulic calculations, piping, control valves, connections and other related equipment and appurtenances. Also included are one hydrostatic test, one final acceptance test, one underground fire main flush and one underground hydrostatic test.

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|---|---------------|
| • NFPA 13,13R and Foam Systems                      |               |
| a. Plan Review, \$2.00 per sprinkler head           | \$104.00 Min. |
| b. Inspection, \$2.00 per sprinkler head            | \$155.00 Min. |
| c. Witness of Fire Main Flush (beyond initial test) | \$155.00      |

- |   |          |
|---|----------|
| d. Witness of Underground Fire Main Hydrostatic Test<br>(beyond initial test) | \$233.00 |
| e. Additional Hydrostatic Tests (Beyond Initial Test)                         | \$233.00 |
| f. Deluge/Dry Pipe Test   | \$155.00 |
| g. Pneumatic Test of Dry Sprinkler System                                     | \$155.00 |
| h. Forward Flow Test of Backflow Preventer Per Test                           | \$155.00 |
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- NFPA 13D Systems (sprinkler systems)  
The fees include the plan review and inspection of shop drawings, hydraulic calculations, piping, control valves, connections and other related equipment, one hydrostatic test and one final acceptance test.
- |   |          |
|---|----------|
| a. Plan Review, per sprinkler system,<br>Per model, per development<br>(i.e. a row of townhouses not to exceed 7) | \$104.00 |
| b. Inspection, per sprinkler system   | \$155.00 |
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3. NFPA 14 (Standpipe Systems)  
The fees include the plan review and inspection of a complete system of shop drawings, piping, control valves, connections and other related equipment and appurtenances. Also, one flush test, one hydrostatic test and one final acceptance test of the installed system.
- |                           |          |
|---------------------------|----------|
| a. Plan Review, per Riser | \$155.00 |
| b. Inspection, per Riser  | \$155.00 |
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4. NFPA 20 (Fire Pumps)  
The fees include the plan review and inspection of a complete system of pumps and all associated valves, piping controllers, driver and other related equipment and appurtenances. Also, one pump acceptance test per pump.
- |                    |          |
|--------------------|----------|
| a. Plan Review Fee | \$155.00 |
| b. Inspection Fee  | \$311.00 |
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5. Fire Alarm and Detection Systems  
The fee includes the plan review and inspection of a complete system of wiring, controls, alarm/detection equipment, audio/visual devices and related appurtenances. Plus one final acceptance test of the install system.
- Plan Review, per story
- \$155.00 plus  
\$3.00 per fire alarm  
initiating/indicating device

- Inspection, per story \$155.00 plus  
\$3.00 per fire alarm  
initiating/indicating device
6. NFPA 17A (Hood Suppression Systems)  
The fees include the plan review and inspection of a complete system of piping, controls, and equipment and appurtenances. Also, one performance or acceptance test of the installed system
- Plan Review Fee, per system \$155.00
  - Inspection Fee, per system \$155.00
7. Other Chemical Extinguishing Systems  
The fees include the plan review and inspection of a complete system of piping, controls and equipment and appurtenances.  
Also, one performance or acceptance test of the installed system.
- a. Plan Review, per system \$155.00
  - b. Inspection, per system \$155.00
8. Smoke Control System  
The fees include the plan review and inspection of system components and one performance or acceptance test per installed system.
- Plan Review, per system \$207.00
  - Inspection, per system \$155.00
9. Additional Plan Review Fees
- 1<sup>st</sup> Revision No charge
  - 2<sup>nd</sup> Revision 25% of original fee
  - 3<sup>rd</sup> and all subsequent revisions 50% of original fee
10. Technical Services and Preliminary Walk-thrus \$104 / hour or  
fraction thereof
11. Re-inspection Fees – Violations Life Safety Inspections
- 1<sup>st</sup> Re-inspection Included in fee
  - 2<sup>nd</sup> Re-inspection \$250.00
  - 3<sup>rd</sup> Re-inspection \$500.00
  - 4<sup>th</sup> and subsequent re-inspections \$1,000.00
12. Re-inspection Fees – Not Ready Fire Permits Inspections

• 1 <sup>st</sup> Re-inspection	\$250.00
• 2 <sup>nd</sup> Re-inspection	\$500.00
• 3 <sup>rd</sup> Re-inspection	\$1,000.00
13. Expedited Plan Review – Applicant Request (In addition to plan review fees)	
• 1 <sup>st</sup> Hour	\$207.00
• Each additional hour or fraction thereof	\$104.00
14. After Hours Inspections – Applicant Request (In addition to inspection fees)	
• 1 <sup>st</sup> Hour	\$207.00
• Each additional hour or fraction thereof	\$104.00
15. Alternative Evaluation Process Fee, per request	\$155.00
16. Additional Staffing Complement of Consultants (in addition to fees assessed)	Actual cost incurred by County
17. Investigation Fee (i.e. working without a permit)	\$250.00

## V. GAMING

### A. General

1. All fees required by this section must be paid at the time of application. Please reference Frederick County Gaming Ordinance 93-02-066 for definitions.
2. Permits are issued annually for a calendar year from January to December, excluding carnival permits, single occurrence, and three month permits. All gaming permits issued annually expire December 31<sup>st</sup>.

### B. Permit Issuance Fees

1. Bingo \$50.00/annually
2. Raffle \$50.00/annually
3. Tip jar and Punchboards
  - a. On Premise \$165.00
    - One year permit if the tip jar or punchboard will be operated solely by the non-profit organization for its own benefit on its own premises or premises owned by another non-profit organization.
    - Carnival permit (event not to exceed 10 days) \$110.00
    - Single occurrence not to exceed three days \$ 75.00
  - b. Off Premise (operated by a licensed bar or tavern for the benefit of a non-profit organization)
    - One year permit \$750.00
    - Three month permit (quarterly) permit (must be consecutive months) \$175.00
4. Gaming event (not including bingo, Raffle, tip jar or punchboard) \$50.00/annually
5. Volunteer Fire, Rescue, Ambulance or Auxiliary Groups \$100.00
  - Annual gaming permit entitling it to operate for its own benefit:
    - a. Bingo games
    - b. Tip jar and punchboards in conjunction with bingo games
    - c. Raffles
    - d. Any gaming event as specified in Section 1-2-108
    - e. Any or all of the above for a one week

period once annually in conjunction  
with a volunteer fireman's carnival

- Tip jars and punchboards not operated by the organization but for its benefit shall pay fees in accordance with 3 (b) above and 6 (a) below

6. Distributor License

\$2,000.00 annually

a. Bag Fee

- If projected profit from the tip jar or Punchboard is \$0 to \$100 \$2.00/bag or punchboard
- If projected profit from tip jar or Punchboard is over \$100 \$2.00/bag or punchboard for each \$100, or fraction thereof, of projected profit

## VI. DEVELOPMENT REVIEW FEES

### A. General

1. All fees required by this section must be paid at the time of application.

### B. Subdivision Plats

(also see applicable APFO fee under (E) below)

#### 1. Preliminary Plats

- Planning \$2,600 plus \$7/acre plus \$25/lot
- Engineering \$750.00
- Office of Life Safety \$104.00

#### 2. Preliminary Plat Extension Requests

- Planning \$691.00
- Engineering \$122.00

#### 3. Combined Preliminary Plat/Site Plan

- Planning \$4,100.00 *plus*  
\$7/acre (res.) or \$80/acre (non-res.) *plus*  
\$35/lot or dwelling unit (whichever is greater)
- Engineering \$1,500.00
- Office of Life Safety \$208.00

#### 4. Combined Preliminary/Final Plats

- Planning \$1,350.00 plus \$31/lot
- Engineering \$248.00

#### 5. Final Plats

- Planning \$610.00 plus \$25/lot
- Engineering \$122.00
- Office of Life Safety \$104.00

#### 6. Court Action

- Planning \$950.00 plus \$31/lot
- Engineering \$83.00

#### 7. Addition, Farm Lot, Correction and Public Taking Plats

- Planning \$407.00
- Engineering \$83.00

#### 8. Condo Plats

- Planning \$690.00



- Engineering \$83.00

C. PUD/MXD Plans

(see also applicable APFO fee under section (E) below)

1. Phase II

- Planning \$5,000.00 plus \$25/acre
- Engineering \$328.00

2. Phase III

- See fees under section B(1) above

D. Site Plans

(also see APFO fee under (E) below)

1. Residential

- Planning \$1,850.00 plus \$10/dwelling unit
- Engineering \$248.00
- Office of Life Safety \$104.00

2. Commercial/ Non-Residential

- Planning \$1,850.00 & \$80/acre
- Engineering \$750.00
- Office of Life Safety \$104.00

3. Revisions (after construction has vested original site plan)

- a. Administrative \$200.00
- b. Minor
  - Planning \$691.00
  - Engineering \$248.00
  - Office of Life Safety \$104.00

- c. Major (same as fees charged for D(1) and D(2) above)

4. Site Plan Extension Requests (administrative only) \$200.00

E. Adequate Public Facilities Ordinance (APFO) Review Fees

- 1. Application Fee \$200.00 base  
 (Subject to APFO review; no Traffic Impact  
 (TIS) required or Letter of understanding (LOU) required)

2. Basic APFO Review  
(Subject to APFO with Full TIS required,  
but no LOU required)

- APFO study period 0 – 3 years  
\$200 base plus  
\$625.00 Basic APFO Review Fee  
(Total Fee **\$825.00**)
- APFO study period greater than 3  
years but no more than 5 years  
\$200 base plus  
\$1,250.00 Basic APFO Review Fee  
Total Fee **\$1,450.00**
- APFO study period greater than 5 years  
\$200 base plus  
\$3,125 Basic APFO Review Fee  
(Total Fee **\$3,325.00**)

3. Full APFO Review  
(Subject to APFO with Full TIS and LOU required)

- APFO study period 0 – 3 years  
\$200 base plus  
\$625 Basic APFO Review Fee plus  
\$625 Full APFO Review Fee  
(Total Fee **\$1,450.00**)
- APFO study period greater than 3  
years but no more than 5 years  
\$200 base plus  
\$1,250 Basic APFO Review Fee plus  
\$1,250 APFO Full Review Fee  
(Total Fee **\$2,700.00**)
- APFO study period greater than  
five years  
\$200 base plus  
\$3,125 Basic APFO Review Fee plus  
\$3,125 Full APFO Review Fee  
(Total Fee **\$6,450.00**)

F. Miscellaneous Requests

1. Ag Cluster/ RC Cluster/Sketch/Concept Plans

- Planning \$813.00
- Engineering \$122.00

2. Residential Cluster Plans

- Planning \$1,016.00
- Engineering \$122.00

3. Modifications

- Planning \$691.00
- Engineering \$165.00

#### G. FRO

##### 1. Review Fees

- Banking Projects \$200.00
- Simplified Plans with no onsite forest & proposed purchase of banking credits or Fee-in-Lieu \$200.00
- Simplified Plans with onsite forest or proposed planting \$400.00
- Preliminary Forest Plans \$200.00 *plus*  
\$2/gross acre
- Final Forest Plans \$200.00 *plus*  
\$1/gross acre
- Additional deed or other documents not included in original submission \$50.00

##### 2. Inspection Fees

- Developer & Banking Projects \$159.00 base *plus*  
1% of 1<sup>st</sup> \$30,000 of cost estimate *plus*  
½ of 1% of portion of cost estimate over \$30,000

##### 3. FRO Modification Requests

- To Planning Commission \$325.00  
(prior to plan approval)
- After final plan & easement approval \$325.00
- Change ownership of banking project after deed/FIPA recordation \$325.00

#### H. Verification Letters

- Site Plan Verification \$100.00
- Development Rights Verification \$200.00
- Lot of Record Determination \$200.00

#### I. Site Improvement Plan

- Engineering \$375.00/plan sheet
- Planning \$375.00 flat rate

- Office of Life Safety \$104.00 flat rate
- Modification Requests \$248.00  
(applies to all engineering design issues,  
during any part of the development process)

J. Subdivision Improvement Plans

- Engineering \$375.00/plan sheet
- Planning \$375.00 flat rate
- Office of Life Safety \$104.00 flat rate
- Modification Requests \$248.00  
(applies to all engineering design issues,  
during any part of the development process)

- K. Minor Improvement Plans \$375.00  
Including road layback, common driveways,  
single lot residential SWM plan, improvements  
which primarily impact other agencies, such as  
water and sewer extensions, utility company  
changes, etc...)

- L. Administrative Process Fee \$50.00  
(single lot SWM, municipal plat, etc...)

M. Environmental Compliance

1. Grading/SWM

- Minor Grading/Logging \$81.00  
(MN) (MNL)
- Major Grading/Logging greater of \$359.00 or  
(MJ) (MJL) (MJN) 2.39% of approved cost estimate
- Stormwater Mgmt (SWM) greater of \$359.00 or  
.39% of approved cost estimate

N. Miscellaneous

1. Refunds

All fees paid under this section are non-refundable and non-transferable. Exception: If a plan that was submitted and processed for review is withdrawn by the applicant, then all applicable fees are refundable less a \$200 administrative fee provided that a) the request to withdraw is in writing by the applicant and b) an initial review has not been performed.

2. Application Revisions (administrative changes only to applicant, engineer, address or project name information, etc...) The fee for application revisions, after an application has been processed is \$100.00.
3. Additional Plan Review Charges (prior to plan approval; the number of reviews does not include the submission of the final signature, mylars set):
  - a. Site Improvement Plans, Subdivision Improvement Plans and Minor Improvement Plans
    - The first two plan revisions are reviewed at no additional charge. The 3<sup>rd</sup> and subsequent revisions are 50% of the original engineering fee, outlined in sections I, J and K above.
  - b. Preliminary Plats, Combined Preliminary Plat/Site Plan, Combined Preliminary Final Plats, Court Action Plats, Phase II MXD/PUD Plans and Site Plans, not included in section 3(a).
    - The first three plan revisions are reviewed at no additional charge. The 4<sup>th</sup> and subsequent revisions are 50% of the original planning fee, outlined in the previous sections.
  - c. Final Plats, Addition Plats, Farm Lot Plats, Correction Plats, Public Taking Plats, Condo Plats, FRO plans, miscellaneous requests and all other plans.
    - The first two plan revisions are reviewed at no additional charge. The 3<sup>rd</sup> and subsequent revisions are 50% of the original fee.
  - d. Applicant initiated changes are charged at a rate of 50% of all initial fees, unless the change is directly in response to a review comment, then additional plan review fees are charged in accordance with Sections a-c above.
4. Additional Plan Review Changes (after plan approval/signatures)
  - a. Re-approvals of expired plans with minor revisions (see below).
  - b. Minor or staff Administrative Revision fee to an approved plan that has not expired is \$200.00. This revision applies to minor field changes, site plan changes caused by final engineering details, and other minor changes which do not significantly impact the design of the project

- c. Major Revision fee to an approved plan that has not expired is \$125/sheet affected by plan revision. These fees apply to applicant initiated changes to approved plans during construction, which do not require a new application, but are more significant than those described in Section 4a above.